

Common Query Criteria

| | |
|-----------------------------|--|
| > | Greater than |
| < | Less than |
| >= | Greater than or equal to |
| <= | Less than or equal to |
| <> | Not equal to |
| = | Equal To |
| >1/1/03 | After January 1, 2003 |
| Between 1/1/04 and 12/31/04 | Any date in 2004 |
| <=100 | Less than or equal to 100 |
| "Denver" | Denver |
| <=Now() | Ensures the date is in the past |
| Like | Match a pattern of characters |
| And | Match two or more conditions |
| Or | Match any of the conditions |
| In | Select from a list of values In("NM","NY","NJ") |
| Is Null | If there are no values in the field |
| Is Not Null | If the field has values in it |

*

Wildcard. "**Den" would find records that contained the letters "den" anywhere within the field.

* Den *
* Den
* Den *

each returns different results.

In criteria line:
→ text needs ""
→ numbers do NOT.

96

~~Handwritten scribbles~~

(rNL...λNz'WN)uI

111

Survey

Gender: Male Female

Grade: 9 10 11 12

Number of First Cousins: A. 0 B. 1-5 C. 6-10 D. +10

Elementary School: A.Foster B.PRS C.South D.Other

Favorite Team: A.Red Sox B.Pats C.Celtics D.Bruins E.Other